

UNIVERSITY OF ILLINOIS
AT CHICAGO

College of Engineering (M/C 159)
851 South Morgan Street
123 SEO
Chicago, Illinois 60607-7043

May 18, 2009

«pers_full_name»
«addr_street_line_1»
«addr_street_line_2»
«addr_street_line_3»
«addr_city», «addr_state_cd» «addr_zip_cd»

Dear «pers_fname»:

The College of Engineering has recently reviewed your academic record because either you have not fulfilled the requirements of your probationary status or you have not made satisfactory progress toward the degree. The quality of your work thus far is unsatisfactory and unfortunately, it has become necessary to officially ***drop you from the University***. If you have registered for any future coursework at UIC, your registration will be canceled so the space will be available to continuing or new students.

Since this action undoubtedly affects your academic future, we hope you will take this opportunity to reflect on your choice of an academic career. It is possible that you could excel in a field of endeavor other than engineering.

If engineering is still your choice of a career, the College may consider you for readmission after a gap of one or more regular terms. I would urge you to call my office to schedule an exit interview to discuss ways to strengthen your academic weaknesses by taking college-level courses at another college or university and prepare to be more successful should you be readmitted. Non-UIC courses evaluated for readmission purposes may or may not be applicable to your degree program at UIC.

To be readmitted it will also be necessary for you to submit a Petition Form for Readmission which can be obtained from the College Office (or downloaded from the COE website). This form must be attached to your readmission application that you send to OAR. You will need to describe how you have corrected the problems which caused your poor performance and how you will be planning to successfully complete the degree.

If you have plans to return to UIC Engineering, please call (312) 996-3463 to set up an appointment with me.

Sincerely,



Michael McNallan
Associate Dean
College of Engineering, UIC

UIC