May 18, 2009

Dear [Full Name],

The College of Engineering has recently reviewed your academic record. Because your UIC cumulative GPA has fallen below 2.00, you have been placed on Probation Level 2, which has serious implications. It means that you will be reviewed for "Drop" action from the University at the end of the next semester if you do not earn grades of "B or better" in some courses which can be used toward an engineering degree or if you earn any grade less than C.

In the upcoming term you must register for at least two technical courses (mathematics, chemistry, physics or engineering). You may take only one technical course if you lack the prerequisites to take two technical courses or plan to be a part-time student. In addition, you should not register for more than four courses or 12 hours in the next regular semester (up to 6 hours in Summer).

Sincerely,

Michael McNallan
Associate Dean
College of Engineering, UIC